



SAMPLE EMAIL

Inviting a College Coach to an Event

Subject Line: Chicago Elite Tournament July 9 – Watch Olivia Johnson, 2027 Mid-Fielder

Dear Coach [Last Name],

I hope you're doing well. My name is Olivia Johnson. I'm a 5'8" mid-fielder at IMG Academy in Bradenton, FL, and I'm set to graduate in the class of 2028. I wanted to give you a heads up about an upcoming opportunity to watch me in action.

I noticed that you'll be at the Chicago Elite Soccer Tournament on July 9-11. I'll be playing for Team Select – Gold.

Our first match is scheduled for July 9 at 1:00 p.m. CT on Field #3. I'll be wearing our black jersey with #10.

I've attached the rest of our tournament schedule, along with my complete events schedule, which includes all the tournaments and camps I'll be part of this summer. It would be great if you could make it to one of my games!

After the tournament, I'm looking forward to connecting with you on the phone to discuss my interest in your program. Please feel free to reach out to my club coach, Sarah Davis at (888) 888-8888 for any questions about my athletic or academic qualifications.

I look forward to seeing you at the tournament!

Thanks,

Olivia Johnson

Class of 2027
IMG Academy | Bradenton, FL
[NCSA Recruiting Profile](#)
Phone number: 555-555-5555
Email: Olivia.Johnson@email.com
Social media: @Olivia_10